



**United States Department of Agriculture  
Rural Development  
Texas State Office**

**USDA Rural Development Texas AN No. 604 (2006-M)**

**MAR 31 2008**

**TO:** All Offices  
USDA Rural Development, Texas

**FROM:** Scooter Brockette  
Acting State Director

**SUBJECT:** Revised - Fiscal Year 2008 State Internal Review Process

**PURPOSE/INTENDED OUTCOME:** This Administrative Notice (AN) is issued to revise the Fiscal Year (FY) 2008 State Internal Review (SIR) schedule.

**COMPARISON WITH PREVIOUS AN:** This AN replaces AN 602.

**IMPLEMENTATION RESPONSIBILITIES:** The Management Control Officer (MCO), Donna Freytag, is the team coordinator for all SIRs. In compliance with Instruction 2006-M, the SIR process has been established for FY 2008. Attachment A is the revised five-year plan. Attachment B is the revised schedule for FY 2008 SIRs.

If you have any questions regarding the SIR process or management controls, please call Donna Freytag at 254 742-9704.

Attachments

**EXPIRATION DATE:**  
September 30, 2008

**FILING INSTRUCTIONS:**  
Following Instruction 2006-M

101 South Main • Suite 102 • Temple, TX 76501  
Phone: (254) 742-9700 • Fax: (254) 742-9709 • TDD: (254) 742-9712 • Web: <http://www.rurdev.usda.gov>

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Management Control

State Internal Review (SIR) 5-Year Plan							
Area	Office	Last	FY 2008	FY 2009	FY 2010	FY 2011	2012
	Abilene	2007					X
	Amarillo	2007					X
1	Lubbock	2004		X			
	Brownwood	2003	X				
2	Georgetown	2005			X		
	Fredericksburg	2006				X	
	Canton	2004					
	Decatur	2003	X				
3	McKinney	2004	X				
	Henderson	2007					
4	Mt. Pleasant	2005			X		
	Lufkin	2006				X	
	Groesbeek	2003					
5	Hillsboro	2004		X			
	Angleton	2006				X	
6	Huntsville	2007					X
	Bryan	2005			X		
	Bastrop	2006					
	Edna	2007					X
7	Seguin	2005			X		
8	Alice	2004		X			
	Hebbronville	2003	X				
	Uvalde	2003	X				
	Edinburg	2007					X
	El Paso	2005			X		
9	Ft. Stockton	2005			X		
	Ozona	2006				X	
TOTAL			5	3	6	4	5
Centralized programs include procurement, MFH servicing center, G-SFH Lender Monitoring, and Cooperative Programs.							
	Procurement	2003	X				
	G-SFH Lender Monitoring	N/A		X			
	MFH Servicing	N/A			X		
	Cooperative Programs	N/A				X	

<b>Fiscal Year 2008 SIR Schedule</b>			
<b>Dates - Week of:</b>	<b>Office to be Reviewed/Reviewer</b>	<b>Programs to be Reviewed</b>	<b>Status</b>
Oct 22-26, 2007	<b>Decatur</b>		Pending
Exit: November 6			
	Bonita Davidson	Administrative	
		OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Sue Daniels	HP - MFH	
	Darlene Stephenson	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Daniels/Stephenson	HP - Environmental (MFH & SFH)	
	Dequiece Newson	CP - Community Facilities & ENV	
	Elizabeth Gonzalez	CP - Water & Waste	
		CP - Water and Environmental	
	Amy Sudbury	BP - Business Programs	
		BP - Environmental	
January 14 – 18, 2008	<b>Uvalde</b>		Pending
Exit: January 29			
	Amy Sudbury	Administrative	
		OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Elizabeth Gonzalez	HP - MFH	
	Bonita Davidson	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Gonzalez/Davidson	HP - Environmental (MFH & SFH)	
	Sue Daniels	CP - Community Facilities & ENV	
		CP - Water & Waste	
		CP - Water and Environmental	
	Dequiece Newson	BP - Business Programs	
		BP - Environmental	
February 25 – 29, 2008	<b>Brownwood</b>		Pending
Exit: March 11			
	Dequiece Newson	Administrative	
		OCD - Community Development	
	Carolyn Turner	Civil Rights	
	Bonita Davidson	HP - MFH	
	Amy Sudbury	HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
	Davidson/Sudbury	HP - Environmental (MFH & SFH)	
	Elizabeth Gonzalez	CP - Community Facilities & ENV	
		CP - Water & Waste	
		CP - Water and Environmental	
	Sue Daniels	BP - Business Programs	
		BP - Environmental	

Dates - Week of:	Office to be Reviewed/Reviewer	Programs to be Reviewed	Status
April 7 – 11, 2008	<b>Hebbronville</b>		Pending
Exit: April 22			
		Administrative	
		OCD - Community Development	
		Civil Rights	
		HP - MFH	
		HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP – Environmental (MFH & SFH)	
		CP - Community Facilities & ENV	
		CP - Water & Waste	
		CP - Water and Environmental	
		BP - Business Programs	
		BP - Environmental	
May 12 - 14, 2008	<b>Procurement</b>		Pending
Exit: May 21			
June 2 – 6, 2008	<b>McKinney</b>		Pending
Exit: June 17			
		Administrative	
		OCD - Community Development	
		Civil Rights	
		HP - MFH	
		HP - SFH (Direct)	
		HP - SFH (Guaranteed)	
		HP – Environmental (MFH & SFH)	
		CP - Community Facilities & ENV	
		CP - Water & Waste	
		CP - Water and Environmental	
		BP - Business Programs	
		BP - Environmental	

Mini-SIR (if required)

Dates: to be determined	<b>To be determined</b>		Pending
	Elizabeth Gonzalez	Program: to be determined	